## Board Meeting and Event Planning

### Transcript

https://otter.ai/u/9Hrl0rn8_ZE3Slqqqim8l0XSudo?view=summary

The meeting discussed various operational and event planning issues. The camera and audio issues were resolved, and the need for name tags with positions for better recognition at events was highlighted. Financial updates included $3,271 in costs for the pickleball event, with $2,500 from registrations and $3,000 for the venue. The clay shoot event is scheduled in two weeks, with 80 registrations expected. The trade show is set for January, with 22 booths sold and a need to finalize presenter rooms. The Christmas project dates were confirmed, and the need for nominations for families in need was emphasized. Dwayne announced his intention to step down from the treasurer role.

### Action Items

- [ ] Order name tags for board members with their positions.
- [ ] Reconcile the trade show exhibitor list and reach out to past and potential exhibitors.
- [ ] Assist with setting up the sign-in sheets and tracking credits for the trade show presentations.
- [ ] Send out the form for the Christmas project family nominations.
- [ ] Reach out to the safety training provider to discuss 2026 plans.
- [ ] Discuss the transition of the treasurer role with Dwayne.
- [ ] Board to reach out to various contacts to help with attendance at trade show

### Outline

### Camera and Audio Issues

- Speaker 1 discusses issues with the camera not working after someone used it, and Speaker 2 mentions the importance of focusing on the meeting.
- Unknown Speaker and Speaker 3 discuss various audio and video settings, including disabling cameras and mics for attendees.
- Speaker 4 suggests calming down and right-clicking to manage camera settings, while Speaker 3 mentions the need for name tags for board members.
- Speaker 5 notes the absence of Melanie for the director's report and mentions the need for name tags for events like the trade show.

**Discussion on Name Tags and Event Planning**

- Speaker 1 suggests having name tags with positions for better recognition at events, and Speaker 3 agrees, mentioning AGC and ASA as examples.
- Speaker 5 supports the idea and asks who will take charge of looking into it, with Speaker 3 offering to do it by the end of the meeting.
- Speaker 6 reviews notes from the previous meeting, mentioning Melanie's task of contacting people over 90 days on collections.
- Speaker 1 and Speaker 4 discuss the status of payments from United Girls and Master Wall, with Speaker 5 agreeing to email Melanie for updates.

**Secretary's Report and Social Media Posting**

- Speaker 6 continues the secretary's report, mentioning the completion of flyers and the need for a uniform social media posting template.
- Speaker 7 suggests having a committee put together a recap of events for social media posts, with Speaker 3 agreeing.
- Speaker 5 assigns tasks to Corey W and Joel for creating PDFs of award winners and sending them to the appropriate committees.
- Speaker 6 concludes the secretary's report, mentioning specific tasks for different event committees.

**Treasurer's Report and Membership Dues**

- Speaker 5 moves on to the treasurer's report, discussing aging summaries and membership dues for various companies.
- Speaker 6 mentions the need to contact companies like Master Wall and United for membership dues and table sharing at the trade show.
- Speaker 5 and Speaker 6 discuss the cost of name tags and the need to order them, with Speaker 3 offering to handle it.
- Speaker 4 and Speaker 5 discuss the need to prepay for drinks at the pickleball event to avoid issues with tabs.

**Pickleball Event Planning**

- Speaker 1 provides updates on the pickleball event, including the number of teams, costs, and sponsorships.

- Speaker 4 offers to pay for pizza, and Speaker 1 mentions the need for water and drink tickets.
- Speaker 5 and Speaker 1 discuss the logistics of the event, including the need for waivers and the possibility of more teams signing up at the event.
- Speaker 8 and Speaker 1 discuss the need for more trophies and the possibility of using pickleball trophies for the clay shoot raffle.

**Clay Shoot Event Planning**

- Speaker 2 provides updates on the clay shoot event, including the need to contact vendors and secure the gun for the raffle.
- Speaker 5 and Speaker 2 discuss the logistics of the event, including registration times and the need for raffle items.
- Speaker 4 mentions the need to use a different shoulder for shooting due to a previous injury.
- Speaker 5 and Speaker 2 discuss the need to reach out to vendors for raffle items and the importance of having a good turnout.

**Trade Show Planning**

- Speaker 6 and Speaker 1 discuss the importance of the trade show venue and the need to finalize booth layouts.
- Speaker 5 mentions the need to update the Google Drive with booth registrations and the importance of having a smooth handoff for the event.
- Speaker 6 suggests reaching out to various groups and individuals to fill the presenter rooms and ensure a good turnout.
- Speaker 5 emphasizes the need to start planning now to avoid last-minute scrambling and ensure a successful event.

**Christmas Project and Membership Updates**

- Speaker 5 discusses the Christmas project dates and the need to start thinking about families to nominate for the event.
- Speaker 3 mentions the importance of approaching superintendents to nominate families in need.
- Speaker 5 and Speaker 1 discuss the need to space out events better next year to avoid scheduling conflicts.

- Speaker 6 announces plans to step down from the board due to work commitments, offering to help with a smooth transition.

**New Business and Final Remarks**

- Speaker 5 opens the floor for new business, with Speaker 6 discussing the impact of a company merger on his availability.
- Speaker 5 and Speaker 6 discuss the need for a smooth transition for the treasurer role and the importance of starting the transition early.
- Speaker 5 encourages everyone to keep potential replacements in mind and to have conversations about taking on new roles.
- The meeting concludes with a reminder to meet at the venue at 2:30 PM for the pickleball event.