



BOARD MEETING MINUTES

October 6th, 2022

Mission Statement

AWCI-Colorado sets the standard in the wall and ceiling construction industry by providing a collaborative environment to assist members with education, networking and safety.

Location: Frontier Drywall, 1400 E 61ST Ave Denver CO 80216

Attended: Stephani Bunn, Carl Peterson, Heath Hendricks, Annie Filce, Andy Frank, Melanie Trujillo, Zach Cooke

Absent: Will Rinehart, Junior Mendoza, Daniel Scoggins

This meeting was brought to order at 10:02 am

1. **Director's Report** (Melanie)
 - a. Nothing to report
2. **Presidents Report** (Andy Frank)
 - a. Nothing
3. **Vice Presidents Report** – (Daniel Scoggins)
 - a. N/A
4. **Secretary Report** – (Stephani Bunn)
 - a. Prior minutes Approved
5. **Treasurer's Report** – (Heath Hendricks)
 - a. A/R Report is looking good, only a few outstanding invoices, should be cleared up by next month
 - b. NEW - Invoices for events will now be sent to everyone, and then their corp. sponsorship money will be applied to the invoice
6. **Committee Reports**
 - a. Excellence in Construction Awards (**Stephani Bunn**/Andy Frank/Daniel Scoggins)
 - i. Date for next year tentatively June 8th 2023
 - ii. Previous date was June 9th 2022
 - b. Casino Night (**Junior Mendoza**/Carl Peterson)
 - i. Date set for 2023, March 23rd 2022
 - ii. Previous date March 27th 2022
 - iii. **Carl** to look into switching the venue to save some \$\$
 - c. Golf Tournament (**Carl Peterson**/XXX)
 - i. Date set for July 13th 2023
 - ii. Previous date was July 14th, 2023

- d. Whiffle Ball Tournament (**Daniel Scoggins**, Will Rinehart)
 - i. Next years date, tentatively August 25th, 2023
 - ii. Previous date August 26th, 2022
 - iii. **Heath** to cut check to Angle Wish once we make sure all teams have paid
 - e. Clay Shoot (**Zach Cooke**/Heath Hendricks)
 - i. Date is October 20th 2022
 - ii. Next year date is pending
 - iii. Need 8 volunteers – we have 4, Melanie, Andy, Steph and Zack
 - iv. **Zach** to clarify that a pop up tent is ok with Kiowa on the station with the truck, we will set Lindsey up there to take pics of everyone
 - v. **Carl** to bring tent for the above and sponsor the photography
 - vi. Don't use orange raffle tickets
 - vii. **Heath and Zach** to get raffle prizes
 - viii. **Steph** to send Heath and Zach a list of what was purchased for raffle last year
 - ix. Send out a blast for sponsorship, looking for roughly 5 @ \$350 each
 - x. **Andy** to get non alcoholic drinks
 - xi. **Heath** to bring some 20GA ammo
 - xii. Money that still needs to be paid out:
 - Raffle prizes and winner gift cards
 - Venue and Lunch – not sure on this dollar amount yet
 - f. Christmas Project (**Stephani Bunn**/Annie Filce)
 - i. Date is December 9th 2022
 - ii. Next year date is pending
 - iii. Santa locked in between 6-7pm
 - iv. Need to start looking for families after the Clay Shoot
 - v. **Annie and Steph** to lock down food in November
 - vi. **Steph** to make sure we have all the wrapping materials
 - g. Member Networking Events (**Annie Filce**)
 - i. Change the wording on the blast for the Happy Hour event away from FREE event
 - ii. Stagnate date for the happy hour event, 2nd Thursday of the last month of the QTR, except this QTR, date will be November 10th 2022
 - h. Membership (**Junior Mendoza**/Heath Hendricks)
 - i. Nothing new to report
 - i. Corporate Sponsorship (**Junior Mendoza**/Heath Hendricks)
 - i. Nothing new to report
 - j. Safety & Training (**Daniel Scoggins**)
 - i. Nothing new to report
 - k. Website & Social Media (**Annie Filce**/Andy Frank/Melanie Trujillo)
 - i. Test link for website to be available and sharable at the Christmas Party (December meeting)
 - ii. Mel and Heath to set up PayPal info with website hosting company
 - iii. Website company to possibly help with finding a new email blast company
 - l. History Committee (**Andy Frank**)
 - i. Nothing new to report
7. **New Business**
- a. Nominations for the 2023 board:
 - i. Internal Positions (shooting for 13 positions total)
 - 1. New chair position – Tech Chair – Annie Filce
 - 2. Zach Cook nominated and approved for VP for 2023

- ii. Shane Black with DSI – board position – voted in
 - iii. Nick Sleeman – board position – voted in
 - b. Meetings to continue to be held at Frontier
 - c. Working to keep the board at a 60-40 split between contractors and suppliers
 - d. **Daniel** to run November meeting as he moves into the President position
 - e. WestPac to prepay for events from here on out, payment plan to be set up to take care of the open balance
8. **Action Items** (owner in **Bold**)
- a. **Melanie** to get Annie the log in info for Constant Contact so we can switch away from them
 - b. **Melanie** to send out blast for families for Christmas party
 - c. **Melanie, Heath, Andy, Daniel and Zach** to go over budget for 2023 before November meeting
 - d. **Melanie, Heath and Andy** to discussing invoicing for events
 - e. **Melanie and Heath** to make sure all 13 teams paid for Whiffle Ball and Heath to cut a check minus any fees we had to pay
 - f. **Andy** to talk to Moody about having a board member
 - g. **Andy** to establish Tech Chair bylaw (2 year term)
 - h. **Andy** to contact new board members and invite them to the November meeting
 - i. **Annie** to get with new website hosting company and inquire about new email blast company
 - j. **Steph and Annie** to get budget spreadsheet for Christmas party over to Melanie, Andy and Heath before they meet for budget meeting

Meeting Adjourned at 11:01